



# CITY OF SAINT PAUL

ALASKA

## MEMORANDUM TO COUNCIL

**TO:** Mayor and City Council Members

**FROM:** Phillip A. Zavadil, City Manager

**CC:** Aubrey Wegeleben, City Clerk; Stephanie Mandregan, Finance Director

**DATE:** June 15, 2023

**RE:** Ordinance 23-04

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**SUMMARY:** Ordinance 23-04 modifies the City Code of Ordinance Chapter 13.05 – Electric Utility to update the sections on billing, collections, and delinquent accounts to the current practices and a process for service disconnections since the City is moving away from AMPY meters to a new smart meter system.

**PREVIOUS COUNCIL ACTION:** City Council has not acted on this topic previously.

**BACKGROUND AND DISCUSSION:** In April 2023 the City started the process to convert to AMPY meters to a new smart meter system for residential electrical customers. This conversion removes the AMPY prepay option. City administration investigated other prepay options but the system available were too expensive for the utility to justify the expense. The amended CCO Chapter 13.05 allows updates the procedures and process for billing, collections, addressing delinquent accounts and how service may be disconnected to what is currently practiced and applicable based on the new smart meter system.

**ALTERNATIVES:** Council could choose not to amended CCO Chapter 13.05.

**FINANCIAL IMPLICATIONS:** Changes to CCO Chapter 13.05 have no effect on City finances.

**LEGAL:** The City’s legal counsel has reviewed the suggested revisions to CCO Chapter 13.05 and has assisted with drafting the language for these revisions.

**ADMINISTRATION COMMENTS AND RECOMMENDATION:** City administration recommends approval of this ordinance.

**PROPOSED MOTION:** I move to approve first reading Ordinance 23-04.

**ATTACHMENTS:** Ordinance 23-04, CCO Chapter 13.05 Electric Utility.